

Department of Education

Student Accommodation Allowance (SAA) 2018

What is the Student Accommodation Allowance?

The Student Accommodation Allowance (SAA) provides financial assistance for students in years 11 and 12 who must live away from their usual Tasmanian home in order to study subjects that are not available at their local registered government or non-government school. The allowance is limited to a maximum of two years unless special circumstances exist. The allowance is not means tested. **A new application form is required each year.**

HOW TO APPLY

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| Step 1 Read the eligibility conditions; | Step 4 Complete enrolment details; |
| Step 2 Complete parent/guardian details; | Step 5 Complete bank details; |
| Step 3 Complete student details; | Step 6 Read and sign the declaration. |

ELIGIBILITY CONDITIONS FOR THE SCHEME

1. Students who are required to travel greater than 40 kilometres between their usual home in Tasmania and the closest school in Tasmania offering their chosen course of study and are therefore required to make alternative accommodation arrangements are eligible for the allowance. Special provisions apply for students from Bass Strait Islands.
2. Students are eligible for SAA if their local school does not offer a complete range of subjects that will allow a student to complete their full course of chosen study.
3. Full-time students are those enrolled for 600 or more contact hours. Part-time students must be enrolled for a minimum of 300 contact hours. Approved courses are TQA subjects and/or Vocational Education and Training (VET) subjects in an approved Tasmanian Senior Secondary School.
4. A satisfactory attendance record is required in all enrolled subjects otherwise the available benefit may be reduced or stopped.
5. The allowance is only payable to permanent Tasmanian residents, not to interstate or overseas students who are attending Tasmanian schools. The allowance is not available for students whilst their parents are residing interstate or overseas.
6. Students enrolled in courses associated with apprenticeships or traineeships are not eligible for the allowance.
7. Students who undertake courses or activities linked to their course of study and who need to live away from home for a minimum of five (5) nights, and who meet the distance rule, may be eligible for a pro-rata payment once enrolment and accommodation details have been confirmed.
8. **Please contact Finance and Budget Services on 1 800 827 055 for further information.**

ENTITLEMENTS

Eligible Full-time Students: Full-time students are entitled to an annual allowance of \$1,400 if studying for the full academic year.

Eligible Part-time Students: Students who are not full-time will receive a pro-rata grant payment based on the length of their course and their level of enrolment.

PAYMENT ARRANGEMENTS

All payments will be made by direct deposit through Electronic Funds Transfer (EFT) to the nominated bank account. Payments will be made twice per year on 13 April 2018 - \$700 and 5 October 2018 - \$700 (for full-time students). **To ensure receipt of the first instalment scheduled for 13 April, an application must be received by the Department prior to 29 March 2018.** Applications received after 29 March 2018 will receive payment on 5 October 2018. Applications for SAA 2018 need to be received prior to 21 September 2018.

Please ensure that bank details are correct and updated as required as the allowance payments will be directly deposited into the nominated bank account.

LODGEMENT OF YOUR APPLICATION

Forward your completed form, including all requested information via email to: fau@education.tas.gov.au

Or post to: Department of Education, Finance and Budget Services, GPO Box 169 Hobart Tasmania 7001

All applicants will be notified in writing of approval or non-approval of their application. The Department of Education reserves the right to amend or cease allowances at any time.

