

# Elizabeth College Management Structure 2019 – Term 1

HG1 – HG18	HG19 – HG35	HG36 – HG52	HG53 – HG66
Science / Maths / VET <i>Helen Cooke</i>	English /EAL-LOTE/ P Arts/ <i>Rebecca Wilson</i>	SOSE/ Business / VARTS <i>Shane Fuller</i>	Alt Programs/HPE/Technology <i>Oliver Close</i>
<b>LAM Science</b> <b>LAM Maths</b> <b>QA Manager</b> <b>VET Manager</b> <b>Deborah Beswick</b> <b>Tash Marshall</b> <b>Lynley Devereux</b> <b>Amber Knowles</b>	<b>LAM Perf Arts</b> <b>LAM English</b> <b>LAM EAL/LOTE</b> <b>Jennie MacDonald</b> <b>Matthew Preston/Sarah Cupit</b> <b>Heath Watts</b>	<b>LAM SOSE</b> <b>LAM Business</b> <b>LAM VARTS</b> <b>John Schuringa</b> <b>Susan Oakden</b> <b>Peter MacFarlane</b>	<b>LAM Alt Programs</b> <b>LAM HPE</b> <b>LAM Tech (MDT/Foods)</b> <b>Tim Medwin</b> <b>Rebecca Thomas</b> <b>Adam Bester</b>
<b>Line Releases</b> <ul style="list-style-type: none"> <li>Manager International Programs &amp; Tours <b>Heath Watts</b></li> <li>ISP Support Teacher Bing Xu</li> <li>Manager Timetabling <b>Stephen Dodge</b></li> </ul>	<b>Line Releases</b> <ul style="list-style-type: none"> <li>Manager Student Services <b>Sandy Verrier</b></li> <li>Disability Support Teacher Damian Stolp</li> <li>Manager Communications Ella Kearney, Greta Lucas (Sarah Cupit)</li> <li>Instructional Coach - Literacy <b>Sarah Cupit</b></li> </ul>	<b>Line Releases</b> <ul style="list-style-type: none"> <li>Manager Events <b>Fran Moore</b></li> <li>New Staff Mentor Jason Hoare</li> <li>Manager ECAAD Jason Hoare</li> <li>Manager Library Karen Berechree</li> </ul> <p>HG co-ordinators Dave Newcombe/Rebecca Thomas</p> <p>Staff Social Organiser Dana Gerke</p>	<b>Line Releases</b> <ul style="list-style-type: none"> <li>TASC/Assessment and Reporting Michael Graham-Smith</li> <li>Manager Enrichment Steve Cameron</li> </ul>
<b>Support Staff</b> <ul style="list-style-type: none"> <li>VET Clerk</li> <li>Laboratory Technicians</li> </ul>	<b>Support Staff</b> <ul style="list-style-type: none"> <li>Arts Aide</li> <li>Instrumental Musicians</li> <li>Security / Police Officer/Chaplain</li> <li>Student Services Clerk</li> <li>Psychologist / Youth Workers / Social Worker</li> </ul>	<b>Support Staff</b> <ul style="list-style-type: none"> <li>Arts Aide</li> <li>Library Technicians</li> <li>Production Assistant</li> </ul>	<b>Support Staff</b> <ul style="list-style-type: none"> <li>Outdoor Ed Aide</li> <li>Home Ec Aide</li> <li>MDT Aide</li> <li>Tracking/Transition</li> </ul>
<b>Shared AP Responsibilities</b> Staff Welfare/ Student Welfare TCE: Literacy, Numeracy, ICT Staffing/Planning/PL/Transition Web, <b>Data</b> Community Links /Partnerships	<b>Shared AP Responsibilities</b> Staff Welfare / <b>Student Welfare</b> TCE: Literacy, Numeracy, ICT Staffing /Planning/PL/ <b>Transition</b> Web/ Data Community Links /Partnerships	<b>Shared AP Responsibilities</b> <b>Staff Welfare</b> / Student Welfare TCE: Literacy, Numeracy, ICT Staffing/Planning/ <b>PL</b> /Transition Web, Data Community Links /Partnerships	<b>Shared AP Responsibilities</b> Staff Welfare/ Student Welfare <b>TCE: Literacy, Numeracy, ICT</b> Staffing/Planning/PL/ <b>Transition</b> Web, Data Community Links /Partnerships
<b>AP Responsibility</b> <ul style="list-style-type: none"> <li>Timetabling</li> <li>Enrolment paperwork/data</li> <li>International Programs</li> <li>Data analysis</li> <li>Member of LTA Group</li> <li>Attendance Processes</li> <li>Parent Group</li> </ul>	<b>AP Responsibility</b> <ul style="list-style-type: none"> <li>Student Support/ILP</li> <li>Country / Aboriginal Students</li> <li>Disability Equity Data</li> <li>Communications</li> <li>Chaplaincy Committee</li> <li>WHS</li> <li>Student Leadership Group</li> </ul>	<b>AP Responsibility</b> <ul style="list-style-type: none"> <li>Career Education</li> <li>Library</li> <li>Year Book/ Assemblies/Prize Night</li> <li>HG</li> <li>ECAAD</li> <li>Staff Meetings</li> </ul>	<b>AP Responsibility</b> <ul style="list-style-type: none"> <li>Tracking</li> <li>Assessment &amp; Reporting</li> <li>Enrolment Processes</li> <li>TCE</li> <li>FL /VLT</li> <li>Duty</li> </ul>