

## Elizabeth College Management Structure 2022

Helen Cooke Science / Mathematics / VET	Rebecca Wilson Visual Arts / Performing Arts	Sarah Cupit HASS / English / EAL-LOTE	Oliver Close Alt Programs / HPE / Technology
<p>LAM Science LAM IT / Electronics (0.5) LAM Mathematics QA VET Manager (2)</p> <p style="text-align: right;"><i>Chris Cato</i> Stephen Dodge John Schuringa Rebecca Thomas</p>	<p>LAM Performing Arts LAM Visual Arts</p> <p style="text-align: right;">Jennie MacDonald <i>Kate Camm</i></p>	<p>LAM HASS / Business LAM English LAM EAL / LOTE</p> <p style="text-align: right;"><i>Luke Jackson</i> <i>Greta Lucas</i> Heath Watts</p>	<p>LAM Alt Programs LAM HPE LAM Tech (MDT / Foods)</p> <p style="text-align: right;">Tim Medwin <i>Sarah Spence</i> Adam Bester</p>
<p><b>Line Releases</b></p> <ul style="list-style-type: none"> <li>Manager International Students Programs <b>Heath Watts</b></li> <li>Manager Timetabling (1.5) <b>Stephen Dodge</b></li> </ul>	<p><b>Line Releases</b></p> <ul style="list-style-type: none"> <li>Disability Support Teacher Damian Stolp</li> <li>Manager Student Services Jane Shearing</li> <li>Communications Kate Kerr</li> <li>Trauma Informed Practice Dee Morgan</li> </ul>	<p><b>Line Releases</b></p> <ul style="list-style-type: none"> <li>Manager Events (inc Yearbook, Prize night) <b>Fran Moore</b></li> <li>Wellbeing Manager Kate Kerr</li> <li>Manager Library <b>Matthew Preston</b></li> <li>Manager ECAAD Will Walker</li> <li>Quality Teaching Coach <i>Luke Jackson</i></li> <li>VET Literacy Support Linda McCarthy</li> </ul>	<p><b>Line Releases</b></p> <ul style="list-style-type: none"> <li>TASC Liaison Officer / Assessment &amp; Reporting Michael Graham-Smith</li> <li>Manager Enrichment Steve Cameron</li> </ul>
<p><b>Support Staff (Line Manager)</b></p> <ul style="list-style-type: none"> <li>VET Admin (Rebecca Thomas / Helen Cooke)</li> <li>Laboratory Technicians (Chris Cato)</li> </ul>	<p><b>Support Staff</b></p> <ul style="list-style-type: none"> <li>Performing Arts Assistant (Jennie McDonald)</li> <li>Instrumental Musicians (Jennie McDonald)</li> <li>Security (Matthew Rhodes)</li> <li>Student Services Admin (Jane Shearing)</li> <li>Psychologist / Youth Workers / Social Worker (Sandy Verrier)</li> <li>Nurse/ Aboriginal Education Worker/ Chaplain (Jane Shearing)</li> <li>Student Support Teacher Assistants (Damian Stolp / Matthew Rhodes)</li> <li>Communications Admin (Rebecca Wilson)</li> <li>Visual Arts Assistant (Kate Camm)</li> </ul>	<p><b>Support Staff</b></p> <ul style="list-style-type: none"> <li>Library Technicians (Matthew Preston)</li> <li><b>Careers</b> and Transition (Sarah Cupit)</li> </ul>	<p><b>Support Staff</b></p> <ul style="list-style-type: none"> <li>Outdoor Ed Assistant (Sarah Spence)</li> <li>Foods Assistant (Adam Bester)</li> <li>MDT Assistant (Adam Bester)</li> <li>Careers and <b>Transition</b> (Oliver Close)</li> </ul>
<p><b>Shared AP Responsibilities</b></p> <ul style="list-style-type: none"> <li>Staff Welfare / Student Welfare</li> <li><b>VET / ApTSL</b></li> <li>TCE: Literacy, Numeracy, ICT</li> <li>Staffing / Planning / PL / Transition</li> <li>Web, <b>Data</b></li> <li>Community Links / Partnerships</li> </ul>	<p><b>Shared AP Responsibilities</b></p> <ul style="list-style-type: none"> <li>Staff Welfare / <b>Student Welfare</b></li> <li>TCE: Literacy, Numeracy, ICT</li> <li>Staffing / Planning / PL / Transition</li> <li><b>Social Media / Data / Web</b></li> <li>Community Links / Partnerships</li> </ul>	<p><b>Shared AP Responsibilities</b></p> <ul style="list-style-type: none"> <li><b>Staff Welfare / Student Welfare</b></li> <li>TCE: Literacy, Numeracy, ICT</li> <li>Staffing / Planning / <b>PL</b> / Transition</li> <li>Web, Data</li> <li>Community Links /Partnerships</li> </ul>	<p><b>Shared AP Responsibilities</b></p> <ul style="list-style-type: none"> <li>Staff Welfare / Student Welfare</li> <li><b>TCE: Literacy, Numeracy, ICT</b></li> <li>Staffing / Planning / PL / <b>Transition</b></li> <li>Web, Data</li> <li>Community Links /Partnerships</li> </ul>
<p><b>AP Responsibility</b></p> <ul style="list-style-type: none"> <li>ApTSL</li> <li>Timetabling</li> <li>Enrolment paperwork / data</li> <li>International Programs</li> <li>Data analysis</li> <li>Member of LTA Group</li> <li>Attendance Processes</li> <li>Parent Group</li> </ul>	<p><b>AP Responsibility</b></p> <ul style="list-style-type: none"> <li>Student Support / ILP</li> <li>Country / Aboriginal Students</li> <li>Disability Equity Data</li> <li>Communications</li> <li>Vulnerable Students</li> </ul>	<p><b>AP Responsibility</b></p> <ul style="list-style-type: none"> <li>Career Education</li> <li>Library</li> <li>Yearbook / Assemblies / Prize Night</li> <li>Wellbeing / SLG / HG</li> <li>ECAAD</li> <li>PL</li> <li>Staff Meetings</li> <li>New Staff</li> </ul>	<p><b>AP Responsibility</b></p> <ul style="list-style-type: none"> <li>Tracking</li> <li>Assessment &amp; Reporting</li> <li>Enrolment Processes</li> <li>TCE</li> <li>FL / VLT</li> <li>Duty</li> <li>ConnECt / Transition</li> </ul>
<p><b>Matthew Rhodes:</b></p>	<p><b>Business Manager Responsibility</b></p> <ul style="list-style-type: none"> <li>WHS</li> <li>Chaplaincy Committee</li> <li>Student Support Assistants</li> <li>Security</li> </ul>		